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## Cleveland Restoration Society

### BOARD OF TRUSTEES

#### Meeting Minutes

St. John's Episcopal Church  
2600 Church Street, Cleveland

Tuesday, November 17, 2015

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*All exhibits and attachments referenced herein are on file in the CRS office and are available upon request.*

#### Trustees in Attendance

Chad Arfons	Gary Fischer	Dana Noel
Ann Bish	Michael Fleenor	Jeremy Paris
Richard Borsh	Greg Frost	Gordon M. Priemer
Richard Cline	Dale Hilton	J. Gordon Priemer
Steve Coon	Anthony Hiti	Rosemary Reymann
Kathleen Crowther	William Hubbard	Bill Saltzman
Michael Cummins	Denise Huck	Robert Weeks
Susan Delaney	Thomas Jorgensen	Debra Wilson
Thomas Einhouse	Rick Kirk	

#### I. Tour of St. John's Episcopal Church

The Rev. Dr. Patricia Hanen, Vicar, and architectural historian Tim Barrett provided a historical overview and tour of the church.

#### II. Call to Order – Mike Cummins, Chair of the Board

The minutes of the September 1, 2015 meeting were unanimously approved by the Board

#### III. CRS's Sacred Landmarks Initiative

Michael Fleenor provided a summary of the work of the Sacred Landmarks Committee, explaining that they first identified all of the important sacred landmarks in the region and prioritized them. They then identified 10 congregations and offered them assistance, seven of which have accepted our offer to assist. The Committee evaluates the entire building as a whole and works with the congregation to identify how we can assist them to better use and maintain their building.

Greg Frost explained the actual work that the Committee has been conducting. He presented on some specific examples of the presentations that we have provided to the various congregations, including consulting work that they have done in assessing the conditions of St. John's.

#### IV. Proposed Changes to CRS's Bylaws

a. Bill Hubbard explained minor changes to the Code of Regulations. The current code only allows new Trustees to be appointed upon a vote of the membership at the Annual Meeting. The revision would allow the Board the flexibility of appointing new Trustees over the course of the year. The revisions have already been approved by the Board and a special membership meeting has been scheduled for January 6, 2016, 9:30 – 10:30 am @ SBH. Chad Arfons recommended a revision to make clear that the number of trustees

## CLEVELAND RESTORATION SOCIETY

would be limited to thirty five. Susan Delaney moved to approve the revisions to the Code. The motion was seconded by Gregg Frost and unanimously approved by the Board.

### V. Finance Report

Tom Jorgenson presented the current financial condition and explained that if the Cortland House is not under contract by the end of the year, we will have a deficit of \$82,000. There continues to be a cash flow issue with a deficit of \$30,000 in cash flow estimated to come in the middle of December. Therefore, the Finance Committee recommends using an additional \$50,000 of Board designated endowment funds to cover the cash flow shortfall under the condition that it is paid back when the funds become available. This would be in addition to the Board's prior authorization of \$80,000. Tony Hiti moved to approve releasing \$50,000 in such funds to cover cash flow, which would be reimbursed in January 2016. The motion was seconded by Bill Saltzman and unanimously approved by the Board.

### VI. Report on the Courtland House

Kathleen Crowther and Bill Saltzman explained that we have completed all receivership obligations and own the property free of all liens. In September a committee developed the sales strategy for the Cortland House. We fully abated all mold. Trustee Dan Siegel had the house put on the MLS and we are receiving calls from realtors. An initial sneak peek open house for neighbors in the area and the first open house went well.

### VII. Action Agenda for Historic Preservation in America's Legacy Cities (Embargoed until December 8th) Results of CRS's Preservation Conference with CSU, 2014

Kathleen Crowther explained the work on the Action Agenda for Historic Preservation that was a result of the CSU Preservation Conference.

### VIII. Other Business

Rosemary Reymann reported that Akron University is planning on tearing down three structures on the national registry and asked that the CRS consider if any position should be taken.

### IX. The meeting adjourned at 5:50.

Minutes respectfully submitted by Bill Hubbard, Board Secretary.