



**BOARD OF TRUSTEES MEETING**  
**Tuesday, November 17, 2015, 4:00 pm**  
St. John's Episcopal Church  
2600 Church Street, Cleveland

**AGENDA**

- I. Tour of St. John's Episcopal Church by The Rev. Dr. Patricia Hanen, Vicar, and noted architectural historian Tim Barrett
- II. Call to Order – Mike Cummins, Chair of the Board
  - a. Approval of the Minutes of the September 1, 2015 meeting
- III. CRS's Sacred Landmarks Initiative
  - a. Introduction – Kathleen Crowther, President
  - b. Committee & Snapshot of Work to Date – Michael Fleenor, Director of Preservation Services
  - c. St. John's Exterior Conditions Assessment – Greg Frost, Trustee
- IV. Proposed Changes to CRS's Bylaws – Bill Hubbard, Vice Chair & Secretary of the Board of Trustees
  - a. Recommendation of the Executive Committee
  - b. Special Membership Meeting scheduled for January 6, 2016, 9:30 – 10:30 am @ SBH
- V. Finance Report – Tom Jorgensen, Chief Operating Officer & Mike Cummins
  - a. Third Quarter Results & Cash Flow Analysis
  - b. Recommendation of the Finance & Executive Committees – Request approval for the temporary use of \$50,000 in Board Designated Endowment Funds for seasonal cash flow deficits, to be reimbursed.
- VI. Report on the Courtland House – Kathleen Crowther & Bill Saltzman, Trustee
  - a. Completion of Receivership – Courtesy of Trustee Scott Holbrook
  - b. Sales Process
    - 1. Creation of a detailed Courtland Webpage
    - 2. Mold abatement courtesy of Trustee Steve Coon
    - 3. MLS listing courtesy of Trustee Dan Siegel

#### 4. Open Houses Underway

- VII. Action Agenda for Historic Preservation in America's Legacy Cities (Embargoed until December 8<sup>th</sup>)
  - a. Result of CRS's Preservation Conference with CSU, 2014
  - b. Collaborative Agenda development – Preservation Rightsizing Network, American Assembly
  - c. Launch Event @ Rutgers December 8<sup>th</sup>
  - d. Follow-up Subsequent
- VIII. Other Business
- IX. Adjournment