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**Cleveland Restoration Society**

**BOARD OF TRUSTEES**

**Meeting Minutes**

The Sarah Benedict House  
Cleveland, OH

Tuesday, January 19, 2016

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*All exhibits and attachments referenced herein are on file in the CRS office and are available upon request.*

**Trustees in Attendance**

Steve Coon	Douglas Hoffman	J. Gordon Priemer
Michael Cummins	Scott Holbrook	Rosemary Reymann
Susan Delaney	William Hubbard	Stephanie Ryberg-Webster
Jan Devereaux	Denise Huck	Bill Saltzman
Thomas Einhouse	Joseph Marinucci	Jonathan Sandvick
Greg Frost	Dana Noel	Robert Weeks
Dale Hilton	Jeremy Paris	Debra Wilson
Anthony Hiti	Gordon M. Priemer	

- I. Michael Cummins welcomed attendees to the first meeting of 2016.
- II. Call to Order – Mike Cummins, Chair of the Board
  - a. The minutes of the November 2015 Board meeting were approved unanimously by the Board.
  - b. The Trustees were thanked for their contribution to a successful Annual Fund campaign.
- III. CRS President Kathleen Crowther asked the staff members to give brief introductions: Margaret Lann, Colin Compton, Kerri Broome, Michael Fleenor, Ann Bish, Dean Pavlik, Job Christiansen, Trudy Andrzejewski, Susan Vincent, Liz Cardarelli, and Tom Jorgenson.
- IV. Year in Review
  - a. Scott Holbrook, Dana Noel, Steve Coon, and Bill Saltzman summarized all of the legal, construction, abatement, and marketing efforts that have gone into the Courtland House project.
  - b. Mike Cummins provided an update on the Small Deals Project - an analysis of why historic tax credits are not used on smaller projects (\$1-10M) and an effort to develop a mechanism by which they could be. They have developed a process along with Cleveland Neighborhood Progress that would syndicate those tax credits.
  - c. Doug Hoffman updated the Board on the work of the Sacred Landmarks Support Initiative and explained the services provided to seven congregations.
  - d. Stephanie Ryberg-Webster and Kathleen Crowther explained CRS's role in continuing the work that sprouted from the 2014 Historic Preservation in America's Legacy Cities conference. Through the conference, they have been able to connect people that had been operating in the space nationally and have created a working group that is continuing the work begun at the conference.

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- e. Margaret Lann and Colin Compton provided a snapshot of the work and success of the Heritage Home Program.
  - f. Michael Fleenor summarized the Ward 1 Oral History Project to promote historical cultural identity, build a neighborhood identity and brand based on research of historic structures and through oral history.
- V. Tom Jorgensen and Ann Bish presented the 2016 Budget for review and approval. Tony Hiti moved for approval, Doug Hoffman seconded the motion, and the Board unanimously approved the budget. Tom and Ann also presented a resolution regarding the Vanguard accounts and to authorize the staff to amend the account. Jonathan Sandvick moved to approve the resolution, Dale Hilton seconded the motion, and the Board unanimously approved the resolution.
- VI. Kerri Broome reviewed the status of membership and explained that CRS would be reviewing their membership and increase their efforts to engage and grow the membership. The Board was asked to identify three to five people that would connect with CRS's mission. CRS will draft a letter on the Trustees' behalf offering the individuals 6 months free membership.
- VII. Susan Vincent summarized the 2016 Calendar of Events, including sponsorship opportunities for the Community Luncheon.
- VIII. The meeting adjourned at 5:40.

Minutes respectfully submitted by Bill Hubbard, Board Secretary.