

---

Cleveland Restoration Society

**BOARD OF TRUSTEES**

**Meeting Minutes**

The Sarah Benedict House, Cleveland, OH  
Cleveland, OH

Tuesday, May 9, 2017

---

*All exhibits and attachments referenced herein are on file in the CRS office and are available upon request.*

**Trustees in Attendance**

Renee Beaver	Anthony Hiti	Bill Saltzman
Hannah Belsito	William Hubbard	Jonathan Sandvick
Richard Cline	Denise Huck	Brian Stark
Kathleen Crowther	Tom Jorgensen	Stephanie Webster
Joseph Denk	Rick Kirk	Robert Weeks
Tom Einhouse	Rosemary Reymann	

**CRS Staff in Attendance**

Kathleen Crowther, Tom Jorgensen

- I. Called to order 4:06 p.m.
- II. The Board reviewed the minutes for the March 7, 2017 Board Meeting. Tom Einhouse moved to approve the minutes, which Rick Kirk seconded and which the Board unanimously approved.
- III. Nominating Committee  
Gordon Premier is chairing the committee again and any ideas for new trustees should be submitted to him.
- IV. Upcoming Events

Bill Hubbard reported on the Celebration of Preservation, which is scheduled for May 25th in the Ohio Theatre. Sponsorship opportunities are still available and the Board was asked to consider sponsoring the event and to attend. It is a great networking event and opportunity to reach out to invite new members and trustees. Those who already agreed to sponsor the event were thanked.

Kathleen Crowther explained that Beer and Brats is scheduled for 5:30 p.m. to 8:00 p.m. on June 30th. Kathleen also explained that CRS co-sponsored a project with the CMA - the Monuments Men, which was a follow-up on the Community Luncheon. Trustee Dale Hilton is in charge of distance learning at the Museum and provided the opportunity to collaborate with the Museum. The event sold out at 140 people. Kathleen also stated that the SNOOP! at the Standard Building was sold out.

- V. Capital Improvements

Tony Hiti and Tom Jorgenson presented on necessary capital improvements to the Sarah Benedict House. With respect to the parking lot, bids were received for various options - everything from patching to

## CLEVELAND RESTORATION SOCIETY

complete removal and replacement with permeable pavers. It was decided to mill and resurface the asphalt. The anticipated costs is ~\$30,000. Sewer line replacement on the line that runs along the east side of the house is also necessary and estimated to cost \$7,400. The landscaping along that east wall will cost ~\$2,000. The pavers at the back of the building have been regraded and reset at a cost of \$1,100. Drywall repairs in the basement are necessary as a result of investigating the source of water in the basement, the estimated cost of which is \$1,500. Tuck pointing costs are estimated at \$3,200. Window painting and repair at a cost of \$13,850. Enhance exterior lighting to light all areas that are dark spots at a cost of \$2,482. The sprinkler system as well as storm windows for the first and second floors will be done. The total cost is \$85,119. The Board was asked to make additional contributions to cover the capital expenses and the membership will be asked to contribute as well. The Board was asked for permission to engage in a mini-capital campaign to raise funds to cover the cost of the improvements. The Board discussed different ways to budget for these and future capital improvements. Brian Stark suggested that crowd-funding might provide an opportunity to raise money for the capital improvements. Brian Stark moved to approve capital expenditures of \$85,119 with an understanding that an internal capital campaign be used to raise the funds. Jonathan Sandvick seconded the motion and it was unanimously approved.

### VI. Lee-Harvard Heritage Project

Kathleen Crowther reported on the Lee-Harvard Heritage Project. Todd Michney, tenured professor at Georgie Institute of Technology, wrote a book about the Lee-Harvard neighborhood, and is serving as the consulting academic. CRS received a grant of \$12,000 to digitize materials that tell the story of the neighborhood (family photographs and scrapbooks, letters, newspaper clippings). The project has been contagious. CRS was approached by the principal of the local Cleveland Municipal School District to integrate Todd Michney's book and CRS's digitalization into a research project for the students. We are also working with Cleveland State University's Cleveland Memory Project and the Cleveland Public Library on the digitizing project by providing the digitizing equipment for the project. Chatham Ewing, PhD, Digital Library Strategist, is supporting the project. CRS conducted a Teachers' Professional Development Day April 13, 2017. The Ward 1 churches are also interested in supporting the project and ask their congregations to bring in images to be digitized. Moreland Neighborhood (Shaker Heights) has asked CRS to coordinate a similar heritage project as to what CRS has developed for Lee-Harvard Heritage Project.

### VII. Staff Update

Kathleen Crowther notified the Board that Ann Bisch resigned and CRS is looking for a new business and accounting manager. The Trustees are asked to return their 990 questionnaire.

### VIII. Scofield Mansion Update

The building has been cleaned and the walls have been stabilized. CRS is looking for a donation for yardwork, mulching, and tree-trimming. CRS is working with the developer who would like to do an event with CRS.

### IX. No new business

Minutes respectfully submitted by Bill Hubbard, Board Secretary.